



AGENDA FOR THE 189th MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The Merit Board will convene for its 189th Meeting at **10:00 a.m., Tuesday, September 10, 2013,** at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Morris Library
Conference Room, 1st Floor
605 Agricultural Drive
Carbondale, IL

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call – Vice Chair Montgomery**
Vice Chair to call meeting to order and to call for roll call of members.
- 2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**
Vice Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Public Comments (Action Item)

No requests for appearance have been submitted.

4. Consideration of the Minutes of the 188th Meeting of the Merit Board, May 15, 2013 (Action Item)

The Board will be asked to approve the Minutes from the May 15, 2013 meeting.

5. Consideration of the Special Meeting of the Merit Board, June 3, 2013 (Action Item)

The Board will be asked to approve the Minutes from the June 3, 2013 meeting.

6. Consideration of Discharge Proceeding Number UIUC-13-2 filed against Jonathan Runck by the University of Illinois at Urbana-Champaign (Action Item)

The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.

7. Consideration of Discharge Proceeding Number CSU-12-3 filed against John Batson by Chicago State University (Action Item)

The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.

8. Consideration of Discharge Proceeding Number NIU-12-3 filed against Karik Ramakrishnan by Northern Illinois University (Action Item)

The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.

9. Request for Review by the Merit Board of the Executive Director's Review Decision, filed by Daniel Expósito pursuant to section 250.130(b) of the Illinois Administrative Code (80 Ill. Adm. Code §250.130(b) , Case Number MB-RD-NEIU-13-1) (Action Item)

The Board will be asked to examine the record and the Review Decision of the Executive Director on this matter. The Board will then be asked to either affirm the Executive Director's Review Decision as the final Decision and Order of the Merit Board or take any other action as it may deem necessary or desirable on this matter.

10. Request for Review by the Merit Board of the Executive Director's Review Decision, filed by Mark Richardson pursuant to section 250.130(b) of the Illinois Administrative Code (80 Ill. Adm. Code §250.130(b) , Case Number MB-RD-WIU-13-1) (Action Item)

The Board will be asked to examine the record and the Review Decision of the Executive Director on this matter. The Board will then be asked to either affirm the Executive Director's Review Decision as the final Decision and Order of the Merit Board or take any other action as it may deem necessary or desirable on this matter.

11. Report of the State Universities Civil Service Advisory Committee – Julie Benedict, Chair

Chair Julie Benedict will update the Board on recent committee activities.

12. Report of the Human Resource Directors Advisory Committee – Maureen Parks

Maureen Parks will update the Board on recent committee activities.

13. Consideration of FY 2015 Budget Recommendations for the State Universities Civil Service System Office (Action Item)

The Board will be asked to approve the FY 2015 agency line item budget proposal which will be presented to the Illinois Board of Higher Education for consideration in the yearly University System budget and approval process.

14. Consideration of an amendment to the Demonstration Project or Pilot/Study Program for the 'Rule of 3 Analysis' by adding two new classifications (Police Officer and Program Adviser) (Action Item)

The Board will be asked to consider an amendment of the current Demonstration Project as previously approved at the May 16, 2012 Merit Board meeting.

15. Discussion and action on proposed revisions to Procedure Manuals (Action Item)

The Board will be asked to approve specific changes to the Classification Procedures Manual and the Employment and Separation Procedures Manual

16. Consideration of Contractual Arrangement for the development and delivery of revisions to Pre-Employment testing protocols for the Police Series (Action Item)

The Board will be asked to consider and approve the contractual arrangement to facilitate the payment and delivery of new pre-employment testing protocols for these security positions through the use of an outside vendor.

17. Update information on the Public Officials Errors and Omissions Insurance Policy

The Board will be updated on the Public Officials Errors and Omissions Insurance policy and payment.

18. Biennial Audit Program – Review of Recent Activities

The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.

19. Report of the Executive Director – Tom Morelock

The Executive Director's Report will include a recap of each of the following items:

- a. Introduction of New Staff Members*
- b. Compliance Audit by the Auditor General's Office*
- c. FY 2013 and FY 2014 Budget Updates*
- d. Classification/Examination Update*
- e. University/Agency Visits*

20. Report of Legal Counsel – Mari Martinelli, Manager, Legal Services and Legal Counsel

The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.

21. Other Items as Presented